

Air Permits Division (APD) Relocation/Notification Form Texas Commission on Environmental Quality

Introduction

The primary purpose of the APD Relocation/Notification Form is to provide all administrative and technical information needed by the APD to evaluate relocation/notification requests. These instructions are intended for use by applicants and consultants to help the regulated community prepare a complete relocation/notification request. The review of the request will go faster if all necessary documents and information requested in the APD Relocation/Notification Form and in the [Core Data Form](#) is provided.

Overview

This form should be used in three circumstances: 1) for specified portable facilities under standard permit; 2) as required for specified facilities under permits by rule (PBR); and (3) for portable facilities authorized by a New Source Review (NSR) Permit under 30 TAC Chapter 116, Subchapter B. A Core Data Form is required. Checklists for the individual standard permit or PBR, as well as any appropriate referenced tables should be attached, along with supporting information as requested in the form below. All information should be mailed or faxed to the APD, appropriate regional office, and any local air pollution control programs.

Small Business Information and Agency Contacts

For agency contacts, see Contact Information for Air Permit Applications (including Environmental Assistance Division) by selecting [Who to go to for specific questions on air permit applications](#).

Instructions for APD Relocation/Notification Form

These instructions are provided to assist the regulated community to accurately complete a relocation/notification request.

I. Registrant Information

A. Company or Other Legal Customer Name:

List the legal name of the company, corporation, partnership, or person for which the relocation/notification is being completed. The name must be the same as the "Customer Name" on the Core Data form if previously submitted. Applicants can verify the legal name with the Texas Secretary of State at (512) 463-5555 or at www.sos.state.tx.us/. The TCEQ will also verify the legal name with the Texas Secretary of State. You may be asked to correct the name provided on the APD Relocation/Notification Form, if found to be different. In some cases, we may request a copy of the legal document forming the entity to verify the legal name; for example: general partnership filed with the county.

B. TCEQ Customer Reference Number:

Enter TCEQ assigned customer number, the customer reference number (CN) always begins with "CN" This is a unique number given to each business, governmental body, association, individual, or other entity that owns, operates, is responsible for, or is affiliated with a regulated entity. If this number has not been issued to the applicant, leave this space blank, and attach a Core Data Form to the certification to establish these numbers:
www.tceq.texas.gov/permitting/central_registry/guidance.html.

C. TCEQ Regulated Entity Number:

Enter TCEQ assigned regulated entity number. The regulated entity number (RN) always begins with "RN". This is a unique agency assigned number given to each person, organization, place, or thing that is of environmental interest to the agency and where regulated activities will occur. The RN is assigned when a Core Data Form is initially submitted, if the agency has conducted an investigation, or if the agency has issued an enforcement action. The RN replaces existing air account numbers. The RN for portable units is assigned to the unit itself, and that same RN should be used when applying for authorization at a different location. If this number have not been issued for the site, leave this space blank, and attach a Core Data Form to the certification to establish this number: www.tceq.texas.gov/permitting/central_registry/guidance.html.

D. Equipment Serial/ID Number:

Enter the serial identification number for the equipment being relocated.

E. Company Official Contact Information:

Provide the name, title, mailing address, telephone number, fax number, and email address of the company official contact. The company official must not be a consultant. All correspondence and issued permit documents will be sent via email. Please ensure that the email address provided for the company official is the most appropriate to receive time-sensitive correspondence from the TCEQ.

II. Facility and Site Information

A. Name and Type of Facility:

Enter the name of the facility for which the relocation/notification is being completed. The name should be descriptive and indicate the general type of operation, manufacturing process, equipment, or facility which would be authorized. The name must be descriptive and specific. Examples of acceptable names are, "Sulfuric Acid Plant" and "No. 5 Steam Boiler" Vague names such as, "Chemical Plant" and "North Process Area," are not acceptable names. Also, check the appropriate box indicating the type of facility as either permanent or portable. For hot mix asphalt plants, a temporary plant is limited to 180 days on site, or for the duration required to complete a single project. Hot mix asphalt plants that are expected to remain on site more than 180 days, and all rock and concrete crushers are considered permanent. Additionally, oil and gas production units are usually considered to be permanent.

B. Facility Location Information:

Provide the street address of the facility, if available. If there is no street address, describe the physical location with specific written directions. Identify the location by distance and direction from well-known landmarks, such as highway intersections. It is very important to also include the city and county where the facility will be located. If the address is not located in a city, then enter the city or town closest to the facility even if it is not in the same county as the facility. The county indicated must be the county where the facility is physically located. Please include the zip code of the physical facility site, not the zip code of the applicant's mailing address.

C. Standard Permit Notification/Relocation:

Enter the standard permit registration number, Also, check the appropriate box indicating the type of standard permit.

D. PBR Notification/Relocation:

Enter the PBR registration number, Also, check the appropriate box indicating the type of PBR.

E. NSR Permit Relocation:

Enter the NSR permit number. Also, check the box if the permitted facility and associated equipment will be located temporarily in the right-of-way, or contiguous to the right-of-way, of a public works project. Check the box if the portable facility moving to a site in which a portable facility has been located at the site at any time during the previous two years and public notice was accomplished at the site as required under 30 TAC Chapter 39 (relating to Public Notice).

F. NSR Permit Relocation Special Conditions:

Check the "Yes" box if the NSR permit contains the relocation special conditions. Otherwise, check "No". If the response is "No", Form PI-1 General Application is required to be submitted through the State of Texas Environmental Electronic Reporting System (STEERS) in lieu of submitting this form.

III. Technical Information and Requirements

A. Dates and Times:

Enter the expected arrival and departures dates, time at site, and hours of operation.

B. Another Facility:

Check the "Yes" box if there is another facility at this site. Otherwise, check "No". If "Yes", enter facility type and permit or registration number.

C. Changes:

Check the "Yes" box if there are any changes to permitted sources or controls. Otherwise, check "No". If "Yes," give a detailed description of the changes.

D. Checklists:

Check the "Yes" box if a checklist is attached which shows how the facility meets all requirements of the PBR or standard permit. Otherwise, check "No" or "N/A". If "No," the applicant must attach detailed documents which show how all general and specific requirements of the PBR or Standard Permit will be met.

E. Tables:

Check the "Yes" box if applicable tables ([Table 17](#), [Table 29](#), or any other applicable table) are attached. Otherwise, check "No". If "Yes," list the table number.

F. Plot Plan:

Check the "Yes" box if a plot plan is attached. Otherwise, check "No". A plot plan should clearly show a scale, a north arrow, all property lines, emission points, buildings, tanks, process vessels, other process equipment, and two benchmark locations (preferably UTM coordinates).

G. Area Map:

Check the "Yes" box if an area map is attached. Otherwise, check "No". The area map should have a true north arrow, an accurate graduated scale, the entire plant property, the location of the property relative to prominent geographical features including, but not limited to, highways, roads, streams, and significant landmarks such as buildings, residences, schools, parks, hospitals, day care centers, and churches.

H. Nearest Property Line:

Enter the distance in feet from this facility's emission release point to the nearest property line.

I. Nearest Off-Property Structure:

Enter the distance in feet from this facility's emission release point to the nearest off-property structure.

J. Supporting Documentation:

For NSR permits, check the "Yes" box if the supporting relocation documentation is attached as required by the NSR permit special conditions. Otherwise, check "No".

IV. Signature for APD Relocation/Notification Form Requirements

The Company Official identified in Section I.E. must sign the form. The applicant's consultant cannot sign the form. The Company Official's signature confirms knowledge of the facts included on the form, and affirms the facts contained on the form are true and correct. The signature also signifies awareness that intentionally or knowingly making false statements or representations in the application is a criminal offense subject to criminal penalties.

Note: Signatures must be original and in ink. Signatures may not be reproduced by photocopy, fax, or other means. The original signature must be received before any permit is issued.

**APD Relocation/Notification Form
Texas Commission on Environmental Quality**

I. Registrant Information
A. Company or Other Legal Customer Name:
Texas Materials Group, Inc.
B. TCEQ Customer Reference Number: CN600317473
C. TCEQ Regulated Entity Number: RN102834678
D. Equipment Serial/ID Number:
E. Company Official Contact Information
Name: Mr. Aaron Savelle
Title: Manager Environmental
Mailing Address: 3003 Kilgore Parkway
City: Baytown
State: Texas
ZIP Code: 77523
Telephone Number: 713-292-2868
Fax Number:
Email Address: asavell@texasmaterials.com
II. Facility Authorization and Site Information
A. Name and Type of Facility
Facility Name: Chambers County Concrete Crushing Plant
Type of Facility: <input checked="" type="checkbox"/> Permanent <input type="checkbox"/> Portable
B. Facility Location Information
Address:
City: Mont Belvieu
County: Chambers
ZIP Code: 77522
If no street address, provide written driving directions to the site: (attach description if additional space is needed)
0.75 mile east of intersection SH 146 and IH 10 east along south side of IH 10

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II. Facility Authorization and Site Information (<i>continued</i>)
C. Standard Permit Notification/Relocation
Standard Permit Registration Number:
Standard Permit Type (<i>Check any that apply</i>):
<input type="checkbox"/> Asphalt Concrete Plant Public Works Project
<input type="checkbox"/> Concrete Batch Plant Public Works Project
<input type="checkbox"/> Concrete Batch Plant locating at a site where a portable facility has been located there within the past two years and the site went to public notice.
<input type="checkbox"/> Temporary Rock and Concrete Crushers <input type="checkbox"/> Tier I <input type="checkbox"/> Tier II
<input type="checkbox"/> Sawmills
<input type="checkbox"/> Anhydrous Ammonia Storage and Distribution Operations
<input type="checkbox"/> Temporary Polyphosphate Blenders
D. PBR Notification/Relocation
PBR Registration Number:
PBR Type (<i>Check any that apply</i>)
<input type="checkbox"/> Air Curtain Incinerator (§ 106.496)
<input type="checkbox"/> Remediation (§ 106.533)
<input type="checkbox"/> Remediation Update (§ 106.533)
<input checked="" type="checkbox"/> Replacement Facility (§ 106.264)
E. NSR Permit Relocation
NSR Permit Number:
<input type="checkbox"/> Permitted facility and associated equipment to be located temporarily in the right-of-way, or contiguous to the right-of-way, of a public works project.
<input type="checkbox"/> Portable facility moving to a site in which a portable facility has been located at the site at any time during the previous two years and public notice was accomplished at the site as required under 30 TAC Chapter 39 (relating to Public Notice).
F. Does the NSR permit contain the relocation special conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "No", Form PI-1 General Application is required to be submitted through the State of Texas Environmental Electronic Reporting System (STEERS) in lieu of submitting this form.

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III. Technical Information and Requirements (continued)	
A. Dates and Times	
Expected Arrival Date: June 9, 2025	
Departure Date: September 15, 2025	
Time at Site: 6 to 12 weeks	
Hours of Operation: same as allowed by NSR 51817	
B.	Is there another facility at this site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", enter facility type: aggregate screening and processing	
Permit or Registration No.: 51817	
C.	Any changes to permitted sources or controls? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," please give a detailed description. <i>(attach description if additional space is needed)</i>	
D.	Is a checklist attached which shows how the facility meets all requirements of the PBR or Standard Permit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If "No," the applicant must attach detailed documents which show how all general and specific requirements of the PBR or Standard Permit will be met.	
E.	Are applicable tables (Table 17 , Table 29 , or any other applicable table) attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes," list Table Number:	
F.	Is a plot plan attached (including a scale, plant boundaries, all equipment, and distance/direction to nearest property line)? <input type="checkbox"/> Yes <input type="checkbox"/> No
G.	Is an area map attached (including location relative to landmarks and distance/direction to the nearest structure)? <input type="checkbox"/> Yes <input type="checkbox"/> No
H.	What is the distance from this facility's emission release point to the nearest property line? feet
I.	What is the distance from this facility's emission release point to the nearest off-property structure? feet
J.	For NSR permits, is the supporting relocation documentation attached as required by the NSR permit special conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No

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IV. Signature for APD Relocation/Notification Form

The signature below indicates that I have knowledge of the facts herein set forth and that the same are true and correct to the best of my knowledge and belief. I further state that to the best of my knowledge and belief, the facility will satisfy the conditions and limitations of the indicated standard permit, permits by rule, or NSR permit. The facility will operate in compliance with all regulations of the Texas Commission on Environmental Quality and with U.S. Environmental Protection Agency regulations governing air pollution.

Name: Aaron Savelle

Please Print Name

Signature: 

Date: 06/06/2025