

Jon Niermann, Chairman
Emily Lindley, Commissioner
Bobby Janecka, Commissioner
Toby Baker, Executive Director



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TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Protecting Texas by Reducing and Preventing Pollution

FEB 05 2020

REQUEST FOR ADDITIONAL INFORMATION

TCEQ CENTRAL FILE ROOM

Please review and provide the corrections or missing information noted. If you are required to self-certify, the TCEQ will not issue a valid, current delivery certificate without these corrections and resubmission of the corrected form. Return by mail or FAX all of this packet along with corrections and/or additional documents to our office within 30 days:

PST Registration & Self-Cert Team (MC 138) TCEQ P.O. Box 13087, Austin, TX 78711

Phone (512) 239-2160 FAX (512) 239-3398 or (512) 239-3399

___ Complete Form → Provide owners reps first, last name and phone #

X Current Owner's Name, Mailing Address, and Phone Number (Section 1)

X Facility Address has to be physical location (Section 2) Provide street address

___ Current Operator's Name, Mailing Address, & Phone Number and/or Effective Date of New Operator (Section 3)

___ Provide an Effective Date of Ownership Change (Section 4)

___ Provide Copy of A&B Operator Training Certificate and/or Complete Operator Information including checking box YES or NO for A/B/C Compliance or A/B Operator Certificate is Expired (VALID FOR 3 YEARS ONLY) (Section 6)

___ We are unable to provide you a delivery certificate because the submitted information, in Section 7, is considered deficient. All four areas must be checked "yes" to receive a delivery certificate.

___ Indicate what tank numbers you are certifying in Section 7 and Section 12.
TANK ID #s ___, ___, ___, ___, ___, ___

___ Complete Financial Assurance Information (Section 8) (Required to be filled in even though Proof of Financial Assurance is provided)

___ Signature & Date for Self-Certification (Section 9)

___ Signature & Date for Registration and/or Operator Training Information (Section 10)

___ Signature, Date, and Check Box "Yes" or "No" Installer/On-Site Supervisor Certification (Section 11)

___ Indicate if tanks were removed or abandoned in place (filled with solid inert material, such as sand or concrete) and provide the date of removal or abandonment. (Section 12)

___ Provide proof of Financial Assurance. Required as of September 1, 2007.
(For example: Declarations Page w/Schedule of Storage Tank Systems By Location, Certificate of Insurance, Financial Test or Guarantee, Letter of Credit, Surety Bond, Trust Agreement or Local Government Financial Test)

X Proof of Financial Assurance Incomplete (see reverse side of form for more details)

___ Other Information (as indicated)

FINANCIAL ASSURANCE DEFICIENCY

We are not able to accept the financial assurance documents provided with the Underground Storage Tank self-certification forms due to the problem(s) noted below. Please resubmit an acceptable financial assurance mechanism to this office within 30 days.

Certificate of Insurance

- Documents provided were not the **Declarations Page and/or Certificate of Insurance (TEXAS VERSION)** required by §37.835. *→ provide signature page*
- Certificate was **not signed** by an insurance company representative
- Insurance Company isn't licensed or eligible to provide insurance in Texas.
- Named insured** isn't the **owner** or **operator** reflected on your self-certification form
- Need Additional Insured or Endorsement
- Coverage is **expired**
- Address of tanks** is not the same you report on your self-certification form
- Number of tanks** covered under the policy does not match the information on your self-certification form
- Amount of coverage on policy is insufficient
- Need Schedule of Facilities Endorsement, Scheduled Storage Tank(s) Systems Attachment, Tank List, Schedule of Designated Sites, Schedule of Storage Tank Systems by Location or Schedule of Covered Location(s) and Covered Storage Tank System(s) as referenced in paragraph 1 of the Certificate of Insurance

Financial Test or Guarantee

- Documents provided did not include the Chief Financial Officer's letter required by §37.825.
- Chief Financial Officer's letter is not from the registered owner or operator
- Tangible net worth must exceed \$10,000,000 to meet requirements of a financial test
- For the Financial Test the first sentence must have the address of the insured
- The Financial Test must be provided on Official Letterhead
- Amount of coverage on financial test is insufficient

Letter of Credit

- Document provided was not the letter of credit required by §37.845.
- Account name on letter of credit is not the owner or operator reflected on the self-certification form
- Facility address is not the same you report on your self-certification form
- Amount of coverage on letter of credit is insufficient

Surety Bond

- Document provided is not the bond required by §37.840.
- Principal on bond is not the owner or operator reflected on your self-certification form
- Facility address is not the same you report on your self-certification form
- Number of tanks covered on bond does not match the information on your self-certification form
- Penal sum on bond is insufficient coverage amount

Trust Agreement

- Document provided is not the trust agreement required by §37.850
- Grantor on document is not the owner or operator reflected on your self-certification form
- Facility address is not the same you report on your self-certification form

Local Government Financial Test

- Document provided is not the Test required by §280.105 - §280.107
- Entity providing the test is not the owner or operator on reflected on your self-certification form
- Amount of coverage is insufficient
- For Local Government Financial Test, the first sentence must have the address of the insured

Other
